

FORBES ROAD CAREER & TECHNOLOGY CENTER

2012 – 2013 BUDGET SUMMARY

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412-373-8100

2012 – 2013 BUDGET SYNOPSIS

Combined General Fund Budget Decrease \$36,300 or (0.58%)

Operating Budget Decrease	\$36,300 or (0.58%)
Administrative Budget Decrease	\$ 0 or (0.00%)

BUDGET IMPACT ON THE MEMBER DISTRICTS

Based on an estimated Average Daily Membership of 750 students, the 2012-2013 Forbes Road CTC net cost per student is projected to be \$6,021.

Each member districts' 2012-2013 Operating Budget share can be budgeted at the expected Average Daily Membership multiplied by \$6,021.

Each member districts' 2012-2013 Administrative Budget share is as follows:

Allegheny Valley	-	\$ 16,141.69
East Allegheny	-	\$ 14,772.87
Gateway	-	\$ 61,235.11
Highlands	-	\$ 20,997.11
Penn Hills	-	\$ 41,038.63
Plum	-	\$ 34,323.68
Riverview	-	\$ 12,500.12
Wilkinsburg	-	\$ 10,201.55
Woodland Hills	-	\$ 47,056.25

GENERAL FUND BUDGET

The 2012-2013 Combined Operating & Administrative (General Fund) Budget totals \$6,494,684 which represents a decrease of \$36,300 or 0.56% over last year. Unexpended funds are returned to the member districts at the end of each year, and no fund balance is kept available as reserve for future year increases in expenditures.

OPERATING BUDGET

The Operating Budget totals \$6,236,417 which represents a decrease of \$36,300, or 0.58%. This Operating Budget provides for instructional services, support services and physical plant operation based on the projected enrollment of 750 students.

EXPENDITURES

Salary increases for 2012-2013 consists of the following:

Administrative Director	2.75%
Assistant Director/Voc Ed Supervisor	2.75%
Business Manager	2.75%
Professional Instructional Employees	\$ 2,500 (32 Professionals)
Bldg/Grounds & Technology Coordinators	2.25%
Maintenance/Custodial	1.75% (1.5 Maintenance/4.5 Custodians)
Administrative Assistant to Director	\$ 840
Secretarial	\$ 840 (4 Secretaries)

There are several staffing changes included in this budget. The Center has eliminated the position of Assistant Director/Principal. The duties associated with this position will be absorbed by the Assistant Director/Supervisor of Vocational Education and the Student Services Coordinator. The Center's Guidance Counselor will be retiring at the end of the current school year. At this time, the Center will be changing the position title from Guidance Counselor to Student Services Coordinator. The title change will enable the Center to fund the position via Perkins instead of local funding. The Center is also aware of the retirement of the Building Construction Technology instructor; the Landscape Design instructor will replace the retiring staff member through the bidding process. Therefore, the Center will need to hire a new instructor for the Landscape Design program. In addition, the Center anticipates hiring a part-time secretary to perform the duties associated with PIMS reporting. With the addition of the Health Science Academy and increased program enrollment, the Center will be hiring another instructor for the Health Science Technology program. Additionally, the enrollment in the Cosmetology program is increasing; therefore, the Center has budgeted for the addition of a third Cosmetology instructor. There is a possibility of Professional Instructional staff furloughs and closure of programs in the upcoming year due to decrease in program enrollment. However, the Administration will not be able to make the final decision on these furloughs or program closures until the final student enrollments and applications are made available to the Center.

FIXED COST INCREASE(DECREASES)

Of the \$36,300 decrease in the Operating Budget, major fixed costs increase(decrease) are as follows:

<u>Description</u>	<u>Increase(Decrease)</u>
Contractual Salaries *	(\$103,478)
Health Insurance **	\$ 3,726
Retirement (Gross) ***	\$102,467
Instructional Assistants Wages ****	\$ 31,248
Professional Services	\$ 14,561
Retirement Incentive Payments	(\$ 44,972)
Supplies/Equipment	(\$ 40,468)
Total	<u>(\$ 36,916)</u>

- * - The contractual salary increases include (32) Teachers, (3) Administrators, (2) Coordinators, (5) Secretary/Clerical employees and (6) Custodial / Maintenance employees.
- ** - The health insurance rates are budgeted at a projected increase of 5.5%. The dental and vision insurance rates are budgeted at a projected increase of 0%.
- *** - The PSERS Employer Retirement Fund Contributions is shown using the gross contribution rate of 12.36%. Half of that amount is reimbursed to Forbes from the Commonwealth of PA and is included as Revenue under account# 7820.
- **** - The increase in the wages for the Instructional Assistants is due to the need to hire two additional Instructional Assistants.

REVENUES

According to the 2012-2013 Governor's Executive Budget, Career and Technical Education received a 0% increase(decrease). Therefore, the Center anticipates receiving the same level of funding through the Vocational Education Subsidy.

To date, the final funding distribution for the Carl D. Perkins Grant has not yet been distributed. The Center has been made aware to expect the same amount of Perkins funding for 2012-2013

that was received in 2011-2012. The final distribution amount for 2011-2012 was \$535,533; this is the amount that is included in the 2012-2013 budget.

For 2012-2013, the Center will apply for the PDE/Career & Technical Education Equipment Grant. The purpose of the Equipment Grant is to advance the technical proficiency goal by allowing for the purchase of up-to-date instructional equipment. This is a competitive grant which focuses on industry relevance and requires a dollar-for-dollar local match of funds. For the 2011-2012 year, the Center received the PDE/Career & Technical Education Equipment Grant in the amount of \$37,700 with local match funds.

During the 2012-2013 year, the Administration and Professional Instructional Employees will continue to strive to acquire additional local grants. In the past, the Center has been successful in achieving local grants through Great Idea, Highmark Healthy High 5, Dual Enrollment and Environmental Education Grants.

ADMINISTRATIVE BUDGET

The Administrative Budget totals \$258,267, which represents a no increase/decrease over the previous year.

An allocation of \$104,830 has been appropriated in the line item "Transfer to Capital Reserve" to be used to fund the future replacement of the roof on Building Two. The current roof on Building Two will need to be replaced in approximately five to seven years. Reserving this money now will help to alleviate the need to seek bank or other funding at the time of replacement.

The Administrative Budget provides for Site Improvements of \$94,470. Some of the projects in the Site Improvement include asphalt paving and repair, dock plate and safety handrail at the shipping/receiving dock, service of water treatment cold and hot water loops, preventative maintenance on chiller, fire hydrant maintenance, air handler replacement, snow and grass equipment, and general facilities maintenance.

The Administrative Budget also includes costs such as Board Secretary compensation, legal fees, school board legal liability insurance, advertising, institutional memberships and school board expenses. The Administrative Budget is allocated yearly based on the real estate assessed valuation of each of the nine member districts.

FORBES ROAD CAREER & TECHNOLOGY CENTER

YEAR – TO – YEAR BUDGET COMPARISONS

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OPERATING BUDGET SUMMARY

	2011-2012 ADOPTED	2012-2013 PROPOSED
Revenues		
6000 Local	\$ 4,947,892	\$ 4,808,743
7000 State	828,984	892,141
8000 Federal	495,841	535,533
Total Revenues	\$ 6,272,717	\$ 6,236,417
Expenses		
1000 Instructional	\$ 3,204,850	\$ 3,393,404
2000 Support Services	2,780,812	2,555,475
3000 Non-Instructional	8,055	8,538
5000 Other Financing Uses	279,000	279,000
Total Expenses	\$ 6,272,717	\$ 6,236,417
Total Increase(Decrease)	\$ (119,770)	\$ (36,300)
Percent Increase(Decrease)	(1.87%)	(0.58%)

ADMINISTRATIVE BUDGET SUMMARY

Breakdown by District

	2011-2012 ADOPTED	2012-2013 PROPOSED	Variance
Allegheny Valley	\$ 16,002.33	\$ 16,141.69	\$ 139.36
East Allegheny	14,775.98	14,772.87	(3.11)
Gateway	61,753.70	61,235.10	(518.60)
Highlands	20,963.39	20,997.11	33.72
Penn Hills	41,223.69	41,038.63	(185.06)
Plum	34,011.65	34,323.68	312.03
Riverview	12,272.57	12,500.12	227.55
Wilkinsburg	10,296.89	10,201.55	(95.34)
Woodland Hills	46,966.80	47,056.25	89.45
Total Expenditures	\$ 258,267.00	\$ 258,267.00	\$ 0.00

REVENUE BREAKDOWN

Revenue from Local Sources

	2011-2012 ADOPTED	2012-2013 PROPOSED	Variance
Earnings from Investments	\$ 20,000	\$ 20,000	\$ 0
Rentals	3,000	3,000	0
Tuition – Adult Vocational Ed	0	0	0
Receipts from Member Districts	4,882,792	4,765,743	(117,049)
Miscellaneous	42,100	20,000	(22,100)
Total Revenue – Local	\$ 4,947,892	\$ 4,808,743	\$ (139,149)

Revenue from State Sources

	2011-2012 ADOPTED	2012-2013 PROPOSED	Variance
Vocational Ed Subsidy	\$ 589,659	\$ 589,659	\$ 0
Social Security	107,700	117,147	9,447
Retirement	131,625	185,335	53,710
Total Revenue – Local	\$ 828,984	\$ 892,141	\$ 63,157

Revenue from Federal Sources

	2011-2012 ADOPTED	2012-2013 PROPOSED	Variance
Vocational Ed – Perkins	\$ 485,841	\$ 535,533	\$ 49,692
Miscellaneous – Indirect Costs	10,000	0	(10,000)
Total Revenue – Local	\$ 495,841	\$ 535,533	\$ 39,692

EXPENDITURE BREAKDOWN

Expenses by Function

	2011-2012 ADOPTED	2012-2013 PROPOSED	Variance
1100 Regular Instr. Programs	\$ 327,826	\$ 333,543	\$ 5,717
1200 Special Programs	388,841	397,386	8,545
1300 Vocational Education	2,488,183	2,662,475	174,292
2100 Support Svc – Pupil	430,692	337,882	(92,810)
2200 Support Svc – Instructional	157,858	44,000	(113,858)
2300 Support Svc – Administration	589,069	572,699	(16,370)
2400 Support Svc – Health	3,697	3,775	78
2500 Support Svc – Business	220,602	235,416	14,814
2600 Operation of Plan	1,150,390	1,162,660	12,270
2800 Support Svc – Central	228,504	199,043	(29,461)
3200 Student Activities	8,055	8,538	483
5100 Other Financing Uses	150,000	150,000	0
5200 Fund Transfers	29,000	29,000	0
5900 Budgetary Reserves	100,000	100,000	0
Total Expenditures	\$ 6,272,717	\$ 6,236,417	\$ (36,300)

Expenses by Object

	2011-2012 ADOPTED	2012-2013 PROPOSED	Variance
100 Salaries	\$ 3,119,430	\$ 3,010,561	\$ (108,869)
200 Benefits	1,475,921	1,574,309	98,388
300 Professional Services	82,430	96,991	14,561
400 Purchased Property Services	145,168	147,503	2,335
500 Other Purchased Services	170,555	169,183	(1,372)
600 Supplies/Software	762,673	737,404	(25,269)
700 Equipment	224,300	209,374	(14,926)
800 Other Objects	263,240	262,092	(1,148)
900 Other Uses	29,000	29,000	0
Total Revenue – Local	\$ 6,272,717	\$ 6,236,417	\$ (36,300)

**5-YEAR COMPARISON
COMBINED GENERAL FUND BUDGET INCREASES (DECREASES)
2008-2009 TO 2012-2013**

DESCRIPTION	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Total General Fund Expenditures	\$ 6,364,990	\$ 6,536,145	\$ 6,679,204	\$ 6,530,984	\$ 6,494,684
% Increase (Decrease)	3.59%	2.69%	2.19%	(2.22%)	(0.56%)
\$ Increase (Decrease)	\$ 220,587	\$ 171,155	\$ 143,059	\$ (148,220)	\$ (36,300)

**5-YEAR COMPARISON
OPERATING & ADMINISTRATIVE BUDGET INCREASE (DECREASES)
2008-2009 TO 2012-2013**

DESCRIPTION	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Operating Expenditures	\$ 6,078,273	\$ 6,249,428	\$ 6,392,487	\$ 6,272,717	\$ 6,236,417
% Increase (Decrease)	3.77%	2.82%	2.29%	(1.87%)	(0.58%)
\$ Increase (Decrease)	\$ 220,587	\$ 171,155	\$ 143,059	\$ (119,770)	\$ (36,300)
Administrative Expenditures	\$ 286,717	\$ 286,717	\$ 286,717	\$ 258,267	\$ 258,267
% Increase (Decrease)	0.00%	0.00%	0.00%	(9.92%)	0.00%
\$ Increase (Decrease)	\$ 0	\$ 0	\$ 0	\$ (28,450)	\$ 0

2012 - 2013 BUDGETED COST PER STUDENT

Proposed Operating Budget	\$ 6,236,417
Less: Other Revenue	\$ 1,085,141
Less: Perkins Allocation	\$ 535,533
Operating Budget Less Revenues	\$ 4,615,743
Less: Contingency Funds	\$ 100,000
Net District Funded Operating Budget	\$ 4,515,743

ENROLLMENT	COST PER STUDENT
850	\$5,313
800	\$5,645
750	\$6,021
700	\$6,451
650	\$6,947

The 2012-2013 Budget was prepared with an estimated enrollment of 750 students. Based on 750 students, the cost per student would be \$6,021. However, the cost per student will change if the total student enrollment either increases or decreases (as shown in the above chart). The Administration expects that the new Health Science Academy and Robotics Program will attract interest in the member districts to cause an increase in total student enrollment. Additionally, the Administration will continue to generate new recruitment ideas to increase the student enrollment, which will in turn decrease the cost per student.